Rachel Franklin

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**PROFILE**

I am an English Major seeking experience in Editing and Publishing.

**EDUCATION**

University of Mary Washington; Fredericksburg, VA

B.A. English, concentration in Creative Writing.

Related coursework:

Creative Writing: Nonfiction and Fiction, Editing and Publishing, Medical Terminology, Environmental Literature, WW1 Literature, 18th Century Literature, Women’s Studies, Public Speaking, and Linguistics.

Recipient of the *Louise and Henry Creative Writing Scholarship*.

**EXPERIENCE**

**Editor: Rappahannock Review, Fredericksburg, VA—January-April 2020**

Fiction Editor: I was a Fiction Editor for the literary journal the Rappahannock Review where I learned about the process of editing and publishing work. I read, edited, and reviewed hundreds of submitted works in Fiction, Non-Fiction, and Poetry. I worked with authors to improve their work and tailor it to the Rappahannock Review’s style and readers. I collaborated with other editors to bring attention to the unique and powerful voices of Janelle Blasdel, Amanda Baldenaux, Randall Van Nostrand, Jennifer D’Alvia, and Robert Boucheron.

Art Editor: I was also an Art editor, which involved soliciting artists to submit work, and compiling previously unpublished pieces that would complement our issue. This experience helped me to master my time management, organization, and communication skills to curate an impactful issue.

**Sales Associate, Staples: Natick, MA — January-August 2019**

I was a cashier and sales associate at Staples in Natick. I worked the night shift at an average of 30 hours a week. I assisted customers at the register, helped customers locate products, restocked shelves, blocked the store, and cleaned.

**Barista, Dunkin Donuts, Ashland, MA — January-August 2019**

Initially hired as part-time staff, then promoted to full-time employee. I did everything from running the front counter register, to running the drive-thru by myself, to working the sandwich station. I worked 40 hours a week and became an expert at juggling tasks and cleaning efficiently.

**Camp Counselor: Hopkinton YMCA Summer 2017 and 2018, and S.E.T School of Metrowest Summer 2016; MA**

In both of these jobs I managed and entertained children, which helped me develop my time management and organizational skills. Caring for children also helped me to develop my problem solving skills.New problems arose daily that affected certain children or the entire group. Being a camp counselor for three summers in a row also helped me develop better communication skills. I learned to simplify and clarify my language for speaking to children, and use a professional and analytical language for speaking to other counselors or staff.

**SKILLS**

My skills include: Editing, Writing, Analysis, Communication, Organization, Time Management, and Problem Solving.